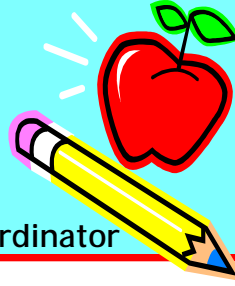




To: Parents of Montessori,
Pre-K-4, K, 1-5
From: Sr. Jennie Jones
Principal
Mrs. M. Davis
Elementary School Coordinator



St. Mary's Academy
New Orleans, LA 70126
September 15, 2009

ST. MARY'S ACADEMY ELEMENTARY

ARRIVAL FOR SCHOOL - 7:35 A.M.
CLASSES BEGIN AT 7:40 A.M.
DISMISSAL IS AT 2:45 P.M.



BEFORE AND AFTER SCHOOL CARE

Sign up in the school office today.

(Prices do not apply to Pre K4 students)

7:00 A.M. - 7:35 A.M. - \$2/day or \$8/week

3:00 P.M. - 5:30 P.M. - \$7/day or \$30/week

Our Morning Care does not begin until 7:00 A.M.

THERE IS NO SUPERVISION BEFORE 7 A.M.

DON'T DROP YOUR KIDS OFF BEFORE 7A.M.

Elementary parents are asked to drive to the front of the school and drop off students. At the 2:45 p.m. dismissal, parents are asked to wait at the second stop to get students. Montessori and Pre-K4 parents are to go to the classrooms to get students. **PLEASE DO NOT DISTURB THE CLASSES BEFORE 2:45 P.M.**

Parents are always welcome and are asked to report to the office (B-13) for a pass before going to any class. On rainy days, parents should drive to the front of the school, park, and get the students from the classrooms.

Parents are asked to come to the office to get students for early dismissal. This is an effort to keep our students safe. Thanks for your cooperation. Early dismissal is before 2:30 P.M.

No students will be released from classes in grades K to 5 between 2:30 P.M. and 2:45 P.M.

Students arriving after 7:40 a.m. must obtain a pass from the office to be admitted to class.

TARDINESS

Students are tardy after the 7:48 a.m. bell rings, as noted on page 14 of the handbook.

For the safety of your children, when the tardy bell has rung, parents of students in Montessori, PreK 4, Kindergarten, and 1st Grades are to report to the office with an adult or older sibling to sign in and obtain an admit pass from the office. Please do not drop your children off to go to their classrooms unsupervised.

Students in 2nd, 3rd, 4th, and 5th grades must report to the office to obtain an admit pass after 7:48 a.m. These students are not to report directly to their classroom. They will be directed to the office to obtain a pass. The office is located in Building B-13.

ELEMENTARY SCHOOL FACULTY MEETING

FRIDAY, SEPTEMBER 18, 2009

DISMISSAL 2:45 P.M.

**NO AFTER CARE SERVICES ON THIS
DAY**



MONTESSORI PARENT Meeting
Tuesday, sept. 22, 2009
6 – 7 p.m.
Sr. Joanne Iadwig, scc
teacher



TRANSPORTATION INFO

Services are still pending and we will advise you when the information is made available.



OPEN HOUSE

Tuesday, September 29, 2009

6:00 P.M.

Austin Place (Gymnasium)

SCHOOL UNIFORMS

Please follow the guidelines of the handbook regarding uniforms. However, there are some changes that are being addressed as they pertain to the high school students and not the elementary school.

Socks for the students are to be CREW socks and not sports or ankle socks. Girl's socks are not to have any lace, ribbons, or decorations on them. The girls are allowed to wear white socks only.

Girls in 1st to 5th grades are to wear a white sports collar blouses. The blouses may not have Peter Pan collars or puffy sleeves.

Boy's socks are to be CREW socks and they can be white or navy blue.

Girls and Boys in grades PreK to 5th may wear a navy blue button down sweater – no hoods allowed on the sweaters.

P.E. UNIFORMS

All students are to wear their P.E. uniform UNDER their school uniform to school on their P.E. days.

Do not send your child/children to school with just the P.E. uniform. Your child will be sent to the office and you will be called to bring the school uniform to the office before your child can return to class.

The P.E. uniform consists of the St. Mary's Academy shirt and shorts. The set may be purchased through the school office. The cost is \$25.00 per set.



CAFETERIA APPRECIATION WEEK SEPT. 21 – 25

It's time to show our Cafeteria Staff how much we truly appreciate the hard hours and work that goes into preparing the daily breakfasts and lunches that are served to the students and staff of St. Mary's Academy.

These ladies are here early in the morning getting our meals ready for the day. Let us show the ladies in the cafeteria how much they are appreciated by bringing them a small thank you such as fruit, cards, candy, or any other gift of your choice. The ladies who work in our cafeteria are:

Ms. Sherrie Helbach, Manager
Ms. Linda Bolden
Ms. Karen Burris
Ms. Trina Collette
Ms. Carolyn Edgeron
Ms. Vanessa Jones
Ms. Molinda Robertson
Ms. Shyrose Harvin

St. Mary's Academy is committed to a talented and diverse student population and welcomes students of any race, color, religion, national and ethnic origin. St. Mary's Academy does not discriminate in its educational and admission policies, financial aid, athletic or other programs and activities.